



# National Association of Victim Service Professionals in Corrections

Please note change in Post Office Box Number: **P. O. Box 3163, Lacey, WA 98509-3145**

## STEERING COMMITTEE

Bill Stutz  
Chairman/Treasurer  
Consultant, Washington State

Denise Giles  
Vice-Chairman/Newsletter Editor, Maine  
DOC

Traci Dory  
Secretary, Nevada DOC

Karin Ho  
Marketing / Membership  
Ohio State Department of  
Rehabilitation and Corrections

Dan Levey  
Programs, Arizona DOC  
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## CURRENT

Department of Corrections  
MEMBERS by State:

Alabama  
Arizona  
California Vic. Services & Restitution  
California (CA Youth Authority)  
Colorado  
Iowa  
Kansas  
Louisiana  
Maine  
Minnesota  
Montana  
Nevada  
New Hampshire  
New Jersey  
Ohio Dept. of Rehabilitation  
South Carolina DOC  
South Carolina Juvenile Justice  
Tennessee  
Vermont  
Virginia  
Washington (DSHS) Vic/Witness  
Notification Program)  
Anne Seymour, (lifetime)  
West Virginia

***“WE ARE MOVING AHEAD.....READ ALL ABOUT IT”***

## **A SPECIAL EDITION**

**By Bill Stutz**

The Association is moving forward, so if you have not already joined, you are encouraged to do so by filling out the enclosed membership application. Don't miss out on the advantages of belonging to the first corrections-based Victim Service Providers Association in the nation. Your membership gives you an opportunity in shaping this Association which provides a supportive forum for professionals working in Victim Services in Correctional Agencies and allied fields. We certainly hope to hear from you because we don't want you left behind!

This Special Edition of the Association's Newsletter is providing important information on two very special events in the life and development of your Association: 1. How to register for our first annual conference being held in Orlando, Florida in October, 2007 and 2. To call for nominations of elected officers for the Association.

## **CONFERENCE REGISTRATION:**

Enclosed is the Registration form to register for the upcoming Conference, scheduled for October 19 and 20, 2007. Our meeting will be held at the Rosen Plaza Hotel, in Orlando, Florida. Our conference will follow a one day Victim Offender Dialogue (VOD) Summit scheduled for October 18<sup>th</sup> also to be held at the same location. Although the two events are separate, you are encouraged to attend the Summit as well. *(For more information on the VOD Summit, please contact Karin Ho in the state of Ohio.)*

Your Association's steering committee is hard at work on developing the agenda for the conference and your feedback from the recent survey has been helpful. We want the program to be meaningful and worthwhile! Some highlights of the program we are working on includes: *Best Practices; Policy Review - Putting Victims into Every Decision in Corrections; Re-entry and the Services to Victims; Victim Impact Panels-What works/ How to get started; and Victim Visitation Issues.*

A block of rooms has been reserved at the Rosen Plaza Hotel, so don't delay and register early by filling out the Registration Form and mailing it in with your registration fee. For non-members, it is not too late to take advantage of the reduced registration fee by simply becoming a member of the Association.

**NOMINATION FOR ELECTED OFFICERS OF THE ASSOCIATION:**

A major step in the development of the Association is the election of officers. We are accepting nominations for the elected positions which are identified by the by-laws as being:

**CHAIR:** The chair must be the Director or Administrator of a Corrections-based Victim Service Program. The elective term of the Chair shall be for the duration of twenty-four calendar months. It shall be possible for a person to be re-nominated and to serve for more than one term.

1. The Chair shall preside at all meetings of the NAVSPC and of the Executive Committee and shall serve as an ex-officio member of all other committees.
2. The Chair shall appoint all committees and their Chairs with the approval of the membership.

**VICE CHAIR:** The Vice-Chair shall serve in the absence, inability, or resignation of the Chair. The vice-chair must be the Director or Administrator of Corrections-based Victim Service Program. The elected term of the Vice-Chair shall be for the duration of twenty-four calendar months. It shall be possible for a person to be re-nominated and to serve more than one term.

**SECRETARY:** The Secretary shall be responsible for taking minutes and maintaining a record of Association activities/meetings. The secretary shall forward the minutes of meetings to members no later than seven days prior to the next meeting, which requirement may be waived by the membership at a subsequent meeting. The minutes shall be submitted to the membership for approval at the next scheduled meeting. Copies of the minutes shall be promptly sent to anyone who requests them. The elected term of the Secretary is for twenty-four calendar months. It is possible for a person to be re-nominated and to serve more than one term.

**TREASURER:** The Treasurer shall be responsible for maintaining the Association's bank account. The Treasurer will accept and deposit all membership dues in a timely manner, pay approved expenditures of the Association and account for all financial transactions to the Executive Committee. Financial Reports are to be provided by the Treasurer at regularly scheduled meetings of the membership and at the request of the Chair. The elected term of the Treasurer shall be for the duration of twenty-four calendar months. It shall be possible for a person to be re-nominated and to serve more than one term.

*Nominations for these positions are to be submitted to the current Secretary, Traci Dory, in the state of Nevada using the enclosed form. Elections will be held during the conference and nominations will be accepted from the floor at the time of the election. To assist in the election process, those nominated by written ballot are to submit a brief biography to the Secretary prior to the conference. Those nominated from the floor should be ready to give a verbal biography.*

This will be the first elected slate of officers of the Association's Executive Committee so please give this very important component to the future of the Association serious consideration.

All elected officers will take office in January 2008.



*If you have any questions, please contact any one of the steering committee members and.....  
We'll See You in Orlando!*



# National Association of Victim Service Professionals in Corrections

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## 2007 Officer Nominations

### **Chairman Nominees**

_____	[name & state]	_____	[name & state]
_____	[name & state]	_____	[name & state]
_____ [Write-In]			
_____ [Write-In]			

### **Vice Chairman Nominees**

_____	[name & state]	_____	[name & state]
_____	[name & state]	_____	[name & state]
_____ [Write-In]			
_____ [Write-In]			

### **Secretary Nominees**

_____	[name & state]	_____	[name & state]
_____	[name & state]	_____	[name & state]
_____ [Write-In]			
_____ [Write-In]			

### **Treasurer Nominees**

_____	[name & state]	_____	[name & state]
_____	[name & state]	_____	[name & state]
_____ [Write-In]			
_____ [Write-In]			

Please return nomination forms no later than October 1, 2007, to Traci Dory by fax at 775-887-3253, e-mail at [tdory@doc.nv.gov](mailto:tdory@doc.nv.gov), or by mail at P.O. Box 7011, Carson City, NV 89702



# National Association of Victim Service Professionals in Corrections

**PRE-REGISTRATION IS APPRECIATED**

**\$100.00 Members Registration**  
**\$200.00 Non-Member Registration**

**Late Registration**  
**After August 31, 2007**

**\$150.00 Members Registration**  
**\$250.00 Non-Member Registration**

- Registration can be made by mail or fax
- Cash, personal checks, Department checks, money orders and purchase orders will be accepted.
- Early registration will be on Thursday, October 18, 2007, from 4:00pm to 7:00pm
- Registration begins at 7:00am Friday, October 19, 2007.
- Opening ceremonies will begin promptly at 8:00am, Friday, October 19, 2007.

**Please Mail or Fax to:**

**OHIO DEPT OF CORRECTIONS &  
REHABILITATION**  
**Attn: Karin Ho, Administrator**  
**1050 Freeway Drive N, Suite 302**  
**Columbus OH 43229**  
***Fax: (614) 728-1980***

A block of rooms has been arranged through *The Rosen Plaza* for the nights of October 18<sup>th</sup> thru October 20<sup>th</sup>. Rooms are limited, and you are required to make your own reservations. Please mention the National Assoc. of Victim Service Providers in Corrections Conference in order to get the conference rates of:

\$129 – single;                      \$129 – double occupancy;  
\$149 – triple occupancy;      \$169 – quad occupancy

Hotel Address: **9700 International Dr., Orlando**  
**Phone: 800-627-8258**  
Website: [www.rosenplaza.com](http://www.rosenplaza.com)

## **Pre-Registration Form**

Tax ID Number 57-1211509  
Please Print

Name		
Title/Rank		
Agent/ Organization		
Street Address		
City	State	Zip
Phone		
E-Mail		
Fax Number		

### **Method of Payment**

Check # \_\_\_\_\_  
(Make checks payable to NAVSPIC)

Money Purchase Order # \_\_\_\_\_  
(Must be attached to the registration order)

**Confirmation Refund Policy:** Refunds may be requested and received in writing by September 19, 2007. A \$25.00 processing fee will be deducted from any refund issued. No refunds will be made for cancellations after September 19, 2007. Substitutions may be requested in writing and received by October 10, 2007 for a \$25.00 processing fee.

# National Association of Victim Service Professionals in Corrections

## Membership Application

\_\_\_\_/\_\_\_\_/\_\_\_\_  
DATE

\_\_\_\_\_  
NAME

### HOME ADDRESS:

CHECK HERE FOR PREFERRED MAILING ADDRESS

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY/STATE/ZIP CODE

\_\_\_\_\_  
AREA CODE/PHONE

\_\_\_\_\_  
E-MAIL ADDRESS

### WORK ADDRESS:

CHECK HERE FOR PREFERRED MAILING ADDRESS

\_\_\_\_\_  
POSITION/TITLE

\_\_\_\_\_  
AGENCY/CORPORATION

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY/STATE/ZIP CODE

\_\_\_\_\_  
AREA CODE/PHONE AREA CODE/FAX

\_\_\_\_\_  
E-MAIL ADDRESS

TAX ID # 57-1211509

### \*\*Description of Membership Categories\*\*

- ❖ **Support Membership:**
  - This membership is aimed towards Directors of Correctional Agencies (Director, Commissioner, Secretary)
- ❖ **National Membership**
  - This membership is aimed towards Official Representatives of National Associations
- ❖ **Associate Membership**
  - This membership is aimed towards students in an accredited academic institution
- ❖ **Community-Based Victim Service Providers**
  - This membership is aimed towards Non Government agencies providing Victim Service or Advocacy
- ❖ **Allied Correctional Organizations**
  - This membership is aimed towards Law Enforcement and Correctional Agencies
- ❖ **Professional Corrections-Based V/S Providers Charter**
  - This membership is aimed towards Prison and Institution employees
- ❖ **Corrections-Based Victim Service Program**
  - This membership is aimed towards correction based victim services programs with staff of five or less

### MEMBERSHIP CATEGORIES:

(U.S. and U.S. Territories)

- ❖ Support Membership (Directors)  \$75
- ❖ National Association Representatives  \$50
- ❖ Associate Memberships (students)  \$15
- ❖ Community-Based Victim Service Providers  \$15
- ❖ Allied Correctional Organizations  \$50
- ❖ Professional Corrections-Based Victim Service Providers Charter  \$35
  - 3-Year  \$75
  - Life  \$250
- ❖ Corrections-Based Victim Services Program (up to 5 staff)  \$75

### SIGNATURE

#### MAIL COMPLETED FORM AND PAYMENT TO:

Bill Stutz, Chairman and Treasurer  
P.O. Box 3163  
Lacey, WA 98509-3145